

To: GT HR Customer Service

From: Dept. Rep.: \_\_\_\_\_, Host Dept.: \_\_\_\_\_ (signature)

Date: \_\_\_\_\_

RE: Waiver of BOR IP Agreement for Affiliate Status visitor

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\_\_\_\_\_ is not subject to the University System of Georgia Board of Regents “Agreement Providing for the Assignment and Administration of Intellectual Property” because s/he is party to a special services agreement, or an instructional services agreement, or is a state or federal representative. That agreement is a personal agreement or on behalf of the following company:

\_\_\_\_\_ ; or the affiliate is employed by the following agency:

\_\_\_\_\_.

Upon completion of the current affiliate status, this waiver becomes null and void.

I also confirm that the host GT department has complied with the following GT practice:

Several offices across campus work together to help facilitate hosting foreign visitors and guests at GIT including: [Office of International Education \(OIE\)](#), [Office of Human Resources \(OHR\)](#), [Office of Legal Affairs \(OLA\)](#), [Office of Research Integrity Assurance \(ORIA\)](#), [Office of Information Technology \(OIT\)](#), and [Research Security Department \(RSD\)](#). All foreign visitors and guests, who are not degree seeking students enrolled at GIT, must be reviewed and approved by OLA prior to receiving a letter of invitation and prior to issuance of I-20 or DS-2019.

If you have any questions, please contact \_\_\_\_\_ at Georgia Tech extension

\_\_\_\_\_ or via email \_\_\_\_\_.

Thank you.