

Georgia Institute of Technology  
Affirmative Action Checklist

<u>Prospective Hire Information</u>		PVA #: _____
Position Applied For: _____	Department: _____	
Recommended Applicant: _____ (Last, First, MI)		
Race/Gender: _____ / _____	Date of Application: _____	
Proposed Hire Date: _____	Proposed Salary (\$): _____	

Total Number of Applicants: _____							
Gender	Native American	Asian	Black	Hispanic	White	Unknown	TOTAL
Female	_____	_____	_____	_____	_____	_____	_____
Male	_____	_____	_____	_____	_____	_____	_____
Unknown	_____	_____	_____	_____	_____	_____	_____

Number of Applicants Considered for Final Review: _____							
Gender	Native American	Asian	Black	Hispanic	White	Unknown	TOTAL
Female	_____	_____	_____	_____	_____	_____	_____
Male	_____	_____	_____	_____	_____	_____	_____
Unknown	_____	_____	_____	_____	_____	_____	_____

Number of Applicants Declining Offered Position: _____			
Date of Offer	Date of Refusal	Gender*	Race*
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

\* Put "U" if not known

Signed: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_