Employing department submits Nonimmigrant Process Authorization Form and supporting documents to Global Human Resources.

Global Human Resources reviews documentation, contacts department and employee/researcher if additional documentation is needed.

Deemed Export Control Process (if necessary)

Global Human Resources requests Prevailing Wage from the Department of Labor (4 weeks*)

Global Human Resources submits Labor Certification Application to the Department of Labor (1 week)

Global Human Resources mails Form I-129 to USCIS

Premium Processing: 15 days

Standard Processing: 4 months*

USCIS adjudicates I-129 petition (or sends RFE)

Consular Notification

Must obtain H-1B visa outside of US

Change of Status

Employee must update Form I-9 when I-129 is approved/upon arrival

Employer Transfer

Employee can work for up to 240 days w/o an approval notice (must have receipt notice)

Extension

Amended I-129 must be approved before any changes occur

Amendment

*Approximate time