April 17, 2017

Retiree Community:

We understand that University System of Georgia (USG) benefits are important to you. They offer protection, peace of mind and comfort — and you want to make the most of them.

USG is committed to offering quality benefits, as well as making it easy for you to use them. As a result, USG will soon introduce a new benefits administration system for employees, retirees, spouses, and their survivors.

Please be assured your benefits and premiums are not changing

Even though a new benefits administration system is coming, your 2017 benefits and premiums are not changing. As always, you can change your benefits whenever you experience a life event, as well as during the next annual Open Enrollment period this fall.

Coming June 26 are two new ways to access your USG benefits (retiree dental, vision, life insurance or pre-65 healthcare coverage).

Any benefits through the Aon Retiree Health Exchange will not change.

The new benefits administration system will offer you two new ways to access and make qualified changes to your benefits, beginning June 26, 2017:

- **OneUSG Connect - Benefits**: This new, secure website will provide you with 24/7 access to your USG benefits — not just during the annual Open Enrollment period, but all year long. You can also visit this website to keep your personal information (including mailing address, email, and phone number) up-to-date. You may also use the call center.

- **OneUSG Connect - Benefits Call Center**: You’ll be able to get expert help with your benefits and billing through the convenience of a toll-free telephone number. You can talk to a benefits representative from 8 a.m. to 5 p.m. Eastern time Monday through Friday.

If you have USG benefits (retiree dental, vision, life insurance or pre-65 healthcare), there will be a billing transition.

Because of the transition to the new benefits administration system, the way you pay for USG benefits (USG retiree dental, vision, life insurance or pre-65 healthcare coverage) will change.

Please do not prepay for USG coverage that extends beyond June 30, 2017, with the Georgia Tech Bursar’s office.
If you have already prepaid for coverage beyond June 30, you will receive a refund for that prepaid coverage after June 30.

Any unpaid balances prior to the transition will remain with Georgia Tech and if left unpaid, routine collections efforts will initiate.

Balances prior to June 30 will not be accepted by the new system, but they will be notified of the unpaid balance. The USG 60-day rule still applies during the transition, therefore, if you are not current on your premiums, your retiree benefits can be dropped due to non-payment. Once coverage is dropped, you cannot re-enroll in coverage.

Soon after June 26, you will be auto drafted or receive a bill from USG for your July and August coverage.

- The due date for your July payment will be deferred until August 1.
- **That means that your payment for July and August coverage will be due August 1.**
- Currently, USG benefits that are billed by the Bursar’s office are direct debited from your bank account between the 6th – 10th of each month for the current month. Once transitioned to centralized billing, payment will be due on the 1st of each month for the current month of coverage.

Plan to provide your banking information between June 26 and July 9.

- Later this spring, we will send you information on how to provide your banking information so that your premiums can continue to be paid by direct debit.
- If you provide banking information between June 26 (the date the new OneUSG Connect - Benefits website will be available) and July 9, your July and August coverage will be paid by direct debit on August 1.
- If you provide banking information after July 9, you will receive a bill by mail from USG in July (for the months of July and August), due August 1. Going forward, payment will be due on the 1st of each month for the current month of coverage.

Your direct debit information must be on file with USG by Nov. 30.

- You will continue to receive paper bills in the mail until you provide the banking information needed for direct debit. We will work with retirees and survivors to make sure that banking information is provided by **Nov. 30, 2017.**

Again, your benefits are not changing, nor are your premiums.

What’s next?

There is no action you need to take right now.
Later this spring, we will provide you with more information on how you can access the OneUSG Connect - Benefits website and the OneUSG Connect - Benefits Call Center, as well as how you can update your USG benefit billing information.

Prior to June 26, retirees can call USG Shared Services at 1-855-214-2644 for transition questions; the Georgia Tech Bursar’s Office at 404-894-4618 for billing concerns; or Georgia Tech Human Resources at 404-894-4847 for retiree coverage questions.

An info session will be held at Georgia Tech on May 3 at the Student Center Ballroom from 11 a.m. to 1 p.m. For more information about the transition to OneUSG Connect and the Georgia Tech Retiree information session, visit http://ohr.gatech.edu/OneUSG.

Thank you for your service to the University System of Georgia.

Sincerely,

Kim D. Harrington, Ph.D.
AVP-Human Resources